

## 3-D Secure Implementation Checklist

ID	Task Name	Resource
<b>Preparation</b>		
1	Download 3-D Secure License Agreement from Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Vendor
2	Send PDF of completed 3-D Secure License Agreement to <a href="mailto:3dcompliance@visa.com">3dcompliance@visa.com</a>	Vendor
3	Secure email will be sent to individual who sent the agreement with suite of 3-D Secure Specifications	Visa
<b>Development</b>		
1	Develop 3-D Secure component based on the specification	Vendor
2	Internally test developed 3-D Secure components (Vendor uses own test tools)	Vendor
<b>System Testing</b>		
1	Download System & Compliance testing documents from Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Vendor
2	Complete testing agreements and questionnaire. Submit System testing fees electronically via bank wire	Vendor
3	Send an email to <a href="mailto:3dcompliance@visa.com">3dcompliance@visa.com</a> notifying of expected payment and PDF of all completed documents.	Vendor
4	Once completed documents testing fees are received, Visa will allocate a testing slot and send log-in credentials Procedures for testing are located on Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Visa
5	Conduct System Testing within the 21 day testing window.	Vendor
6	Review test results on testing system to confirm all tests were successfully completed and email to <a href="mailto:3dcompliance@visa.com">3dcompliance@visa.com</a> stating testing was successful.	Vendor
<b>Compliance Testing</b>		
1	Submit Compliance testing fees electronically via bank wire <sup>1</sup>	Vendor
2	Send an email to <a href="mailto:3dcompliance@visa.com">3dcompliance@visa.com</a> notifying of expected payment	Vendor

<sup>1</sup> Some vendors may elect to pay the full amount of USD \$15,000 up front during Systems Testing however the process followed will be the same as outlined above.

ID	Task Name	Resource
3	Once testing fees are received, Visa will allocate a testing slot and send log-in credentials Procedures for testing are located on Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Visa
4	Before testing begin, Visa and vendor to mutually agree upon a date within testing slot for compliance testing to begin	Visa/Vendor
5	Testing will automatically start at the agreed upon date (Testing window is 10 days) and be administered by the Compliance Test Facility Modifications may be needed to interface between 3-D Secure component infrastructure and the Compliance test harness	Visa/Vendor
6	Final Compliance Test results will be presented to Visa for final evaluation and confirmation of completion	Visa
7	Letter will be provided to vendor who successfully completed 3-D Secure Compliance Testing, acknowledging 3-D Secure Compliance. <sup>2</sup>	Visa
8	Compliant vendor is added to 3-D Secure Compliant Vendor Software list located on Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Visa
<b>ACS Security Program</b>		
1	All ACS providers' whose clients will implement the Verified by Visa program will need to successfully complete the Visa ACS Security Program. The Program Guide can be found at <a href="http://www.visaonline.com">http://www.visaonline.com</a> under the training section and choose education materials & best practices	ACS Vendors
<b>Implementation<sup>3</sup></b>		
1	Go live	Vendors
2	Implementation of product with clients	Vendors/Issuers/Merchants/Processor/Acquirers

<sup>2</sup> Date letter issued is official compliance date, which is valid 2 years from that date

<sup>3</sup> Reference you card brand's program implementation guide for details on that specific implementation details

## 3-D Secure Re-Certification Checklist

ID	Task Name	Resource
<b>Preparation</b>		
1	Monitor expiration date of date compliant product	Vendor
2	Obtain 3-D Secure Complaint Component Renewal Request Form from Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Vendor
3	Send PDF of completed 3-D Secure Compliant Component Renewal Request form to <a href="mailto:3dcompliance@visa.com">3dcompliance@visa.com</a>	Vendor
<b>Re-Certification</b>		
1	Renewal Requested is reviewed and determined if current product qualifies for renewal	Visa
2	If current product qualifies for renewal an updated compliant date will be issued and updated on the 3-D Secure Compliant Vendor Software list located on Technology Partner Website ( <a href="https://technologypartner.visa.com/Library/3DSecure.aspx">https://technologypartner.visa.com/Library/3DSecure.aspx</a> )	Visa